CAREER OPPORTUNITY:
Research Analyst

Arbor Research Collaborative for Health seeks Research Analysts to join the Health Policy and Practice Program (HP3) program area. The HP3 program area comprises several contracts and grants with the Centers for Medicare & Medicaid Services (CMS) and the National Institutes of Health (NIH), and promotes the mission of Arbor Research by providing technical and scientific expertise and conducting clinical and economic studies for these government sponsors. The successful individuals will possess strong analytical and statistical programming skills. These opportunities are contingent on receipt of new funding expected to start in July - September 2018. Offers will only be made if and when funding is awarded.

Arbor Research Collaborative for Health, a not-for-profit organization located in Ann Arbor, MI, is committed to improving patient lives through research and data analysis. We are clinicians, health policy researchers, biostatisticians, data and project managers, programmers, and other professionals who share a passion for high quality research – and we’re growing! Join our diverse and dynamic staff to help us solve the pressing health care challenges of today and tomorrow.

More information about this opportunity and the benefit program at Arbor Research is available on the careers page at www.ArborResearch.org.

Characteristic Duties and Responsibilities

- Work with the Managing Senior Analyst and Lead Investigators as needed, to coordinate research development and to ensure completion of assignments in a timely manner
- Consistently adhere to strategies and utilize tools in place to ensure accuracy, programming, and documentation standards (e.g., analytical checklist, code reviews, etc.), while displaying a professional and exemplary work and research ethic in both attitude and accomplishment
- Work with Managing Analyst to contribute to a wide variety of analytical tasks, including simple quick-turnaround data requests for funding sources and the general public, and analyses for investigators or committees
- Demonstrate ability to conduct research under the direction of supervisors and principal investigators
- Assist authors with preparation of tables and figures for inclusion in a variety of written materials
- Prepare results for presentation in public forums to biostatisticians and non-biostatisticians (including clinicians) and attend committee meetings and conferences, as needed
- Attend committee meetings, conference calls, and national/international conferences, as needed

Supervision Received

General administrative supervision is received from the Managing Senior Analyst. Close collaboration is expected with Senior Investigators and Principals.
Supervision Exercised
None

Required Qualifications
- Master’s degree in quantitative field (Statistics, Biostatistics, Epidemiology, Economics) or equivalent combination of education and experience
- At least 1 year professional statistical programming experience and/or coursework
- Experience with statistical software, SAS preferred
- Understanding of statistical concepts and basic fluency in analytical approaches for health care
- Strong oral/written communication skills
- Proficiency in Microsoft Office applications

Desirable Qualifications
- Non-profit experience
- Health research background

Visit [https://www.arborresearch.org/Careers/Opportunities.aspx](https://www.arborresearch.org/Careers/Opportunities.aspx) to apply. Job Applicants must submit a personalized cover letter, resume, and SAS code sample.

No Recruiters or Staffing Firms please

E-Verify is an Internet based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees in the United States. Arbor Research Collaborative for Health participates in E-Verify to confirm that individuals offered employment are legally authorized to work in the United States.

Arbor Research Collaborative for Health is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, sexual orientation, gender identity, status as a protected veteran, or status as a qualified individual with a disability. Arbor Research Collaborative for Health provides reasonable accommodation upon request, in accordance with State and Federal laws.