

Director of the Emory + Children's Pediatric Biostatistics Core

Emory Job Title: Director, Research Projects

Job Number: 49709

Job Type: Senior Staff; Regular Full-Time

Division: School of Medicine

Department: Pediatrics, Peds Research Centers

Location: Emory Campus-Clifton Corridor

Campus Location: US-GA-Atlanta

Salary: mid \$109,600; max \$140,600

Link to apply: <https://staff-emory.icims.com/jobs/49709/job>

Contact for questions: Stacy Heilman, PhD stacy.heilman@emory.edu

High Level Description

The Emory + Children's Pediatric Biostatistics Core is a long-standing core established in 2009 that enjoys strong collaborative relationships with dozens of child health researchers across the spectrum of clinical, translational, and basic science research. The Director of Research Projects (Pediatric Biostats Core Director) is a senior level staff position empowered to oversee the statistical needs of this multimillion-dollar child research unit. The Biostats Core Director manages a team of high functioning statisticians and collaborates with primary investigators on study design, data analysis, and research grant writing. The Director position is a hard money position that is not dependent upon grant funding.

MINIMUM QUALIFICATIONS:

- A PhD, DrPh, or other equivalent degree (MD).
- Five years of directly related work experience.

PREFERRED QUALIFICATIONS:

- A PhD and at least 5 years of statistical consulting experience within an academic environment.
- Managerial and leadership experience including people management, executive level reporting experience in the use of project management principles.
- Trained PhD level statistical expert with relevant consultative experience, preferably in the realm of pediatric research.
- In-depth expertise serving as a biostatistician including developing and analyzing a variety of research data using statistical methods, preferably in the area of pediatric biomedical research.
- Oversee and direct pediatric research projects specifically in statistical methodological development with the responsibility and authority to ensure appropriate experimental design and scientifically correct analysis and interpretation of research data.
- The Pediatric Biostatistics Core Director will serve as the key person/project director and be the primary point of statistical contact on pediatric sponsored and non-sponsored projects requiring a high level of statistical rigor. S/he will serve as the primary liaison to sponsor officials as it relates to the statistical programmatic aspects of funded research studies. This person will also provide leadership as the biostatistical leader/key person on research grant applications requesting funding for future research studies, determine core priorities and provide direct supervision and mentorship and assign projects to this team of multiple core staff (~ 7FTE).

ADDITIONAL JOB DETAILS:

1. Strategic planning responsibilities: The Core Director will define and justify program goals to ensure institutional buy-in and support. Relevant examples of this responsibility include:
 - a. Expansion of the Biostats Core resources to key research partners and develop appropriate models for access.
 - b. Assessing and providing the rationale and implementation plan for formal research agreements with groups interested in making targeted investments.
 - c. Team Expansion - deciding if/when the workload and funds are allotted.
2. Tactical planning & implementation:
 - a. Designate priorities and define actions needed to achieve the organizational goals.
 - b. Track and oversee the daily operations including deployment of the appropriate personnel and provision of the proper tools and resources.
 - c. Responsible for budget oversight and related effort assignments.
 - d. Lead the decision-making process towards determination of balanced assignments and financial assessment towards triggering FTE growth.
 - e. Work with researchers to ensure appropriate co-authorship arrangements and core acknowledgment citations for scientific publications.
3. Core personnel management:
 - a. Hiring and direct supervision of the core staff.
 - b. Serve as the authority for statistical design and analysis and oversee the team's conduct of the statistical components of all projects related to protocol development, analysis and conclusions.
 - c. Provide educational opportunities and mentor team for professional development: Encourage attendance at national meetings and Direct a monthly statistically related journal club.
4. Project management: Oversee, update and monitor a project plan to track and monitor the complete list of all Biostats Core projects to inform project assignment decisions and milestone tracking.
5. Executive Reporting: The Core Director will be responsible for maintaining close oversight of core related financials and deliverables and generate an annual report to highlight productivity and document return on investment.

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