



Capital Health Plan is seeking Healthcare Economics analyst candidates to analyze health and financial information to develop insights to support business decision and cost savings. The role is primarily responsible for creating, developing and producing reporting packages. Analyst will use and develop excel based model to evaluate historical trends and identify best practices. The analyst will use multiple sources to extract trends and business insights. The analyst will be responsible for building models and analyzing data to determine trends and patterns. Knowledge of medical billing and claims practice is preferred.

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**Job Title:** Healthcare Economics Analyst - DSS

**Department:** Finance - Decision Support

**Reports To:** Manager, Decision Support

**FLSA Status:** Exempt

**Summary:** Develops and implements medical economics analysis for operational and finance support. Position works in close collaboration with Claims, Contract Administration, Finance, Medical Management and other staff on a variety of business support functions to evaluate and monitor operational and financial results.

**Essential Duties and Responsibilities:** To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Other duties may be assigned.

Analyzes and reports financial and operational results for the Plan independently, specifically concentrating on medical expenses and determine root cause of trends.

Identifies and communicates areas of opportunity/concern proactively within medical and administrative performance to management and functional owners based on financial and operational analyses.

Develops, implements and performs analyses w/ tools to enable management and other staff to assess, implement and monitor strategic initiatives and operational plans.

Monitors/analyzes medical cost service lines/lob's for changes in cost and utilization patterns and communicates findings to management

Performs ad-hoc analysis and communicates findings (e.g.cost and utilization impacts) to management and performs impact analysis of changes in contractual relationships.

**Education and/or Experience:**

Bachelor's degree (B. A.) from four-year college or university; or one to two years' related experience and/or training; or equivalent combination of education and experience. Three to four years related experience preferred.

**Language Skills:**

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

**Mathematical Skills:**

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

**Reasoning Ability:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**Other Knowledge, Skills, and Abilities:**

Strong PC and financial modeling skills required. Intermediate data mining and reporting skills and excellent writing and research skills required. A strong understanding of relational databases is necessary. Skilled in the use of various technical tools: SQL, Excel, DxCg, Tableau.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to sit. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel and talk or hear. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

**Supervisory Responsibilities:**

This job has no supervisory responsibilities.

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To apply visit: <https://capitalhealth.com/>

Or e-mail your resume and cover letter to: [AXRandrianasolo@chp.org](mailto:AXRandrianasolo@chp.org)