Florida State University requires students to be evaluated yearly by their advisor. Evaluations are due to the university in August of each year, so schedule an appointment with your advisor prior to this. Students who have passed the qualifying examination and formed a committee will meet with and be evaluated by their PhD advisor. All other students are evaluated by their initial assigned faculty advisor.

Attached to this letter is a copy of the evaluation form your advisor will use. You are responsible for completing pages 1 and 2, your advisor will complete page 3. When you meet with your advisor, bring

1. a copy of your most recent signed program of study
2. current transcript
3. most recent cv (4th and 5th year students only)

Read over the complete form, both your part and your advisor’s part. Be prepared to provide your advisor any information asked for on the evaluation form. Reference the department’s graduate handbook for required coursework and minimum grades.
Department of Statistics Graduate Student Annual Evaluation

Student name: _________________

Evaluation period: _________ to _________

Degree program (circle one)

PhD:  Biostatistics  Statistics  Statistics IO

MS:  Applied Statistics  Biostatistics  Mathematical Statistics

Start date in statistics graduate program (sem / yr): ________________

Date of most recent signed Program of Study: ________________

MS Students:

Required coursework complete:  Yes  No

GPA over 3.000:  Yes  No

PhD Students:

Required coursework complete:  Yes  No

Minimum grade of B- in all required courses:  Yes  No

Qualifying exam:  Scheduled:  _________

Completed:  _________

Essay exam:  Scheduled:  _________

Completed:  _________

Dissertation defense:  Scheduled:  No  Yes: _________

PhD committee last met on: _________ (note: must meet every year)
Papers published during this evaluation period:

Papers submitted during this evaluation period:

Presentations (colloquia, posters, etc.) given during this evaluation period:

Awards received during this evaluation period:
Department of Statistics Graduate Student Annual Evaluation

Deficiencies (incomplete grades, committee not complete, exams not passed, insufficient progress on dissertation, etc.)

Plan for upcoming year, including correcting deficiencies noted above (coursework, essay exam, defense, etc.):

This student is making satisfactory progress toward degree:  Yes   No

Signatures:

________________________   __________________
Student                      Date

________________________   __________________
Advisor                      Date

________________________   __________________
Chair                        Date