

**Subject:** [Grads] Fwd: Statistical Analyst - Education

**From:** "Pamela McGhee" <mcghee@stat.fsu.edu>

**Date:** Wed, April 21, 2010 9:31 am

**To:** jobs@stat.fsu.edu ([more](#))

**Priority:** Normal

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\*Req Number:\* 28970  
\*Job Type:\* Regular Full Time  
\*Location(s):\* Tallahassee FL

<http://www.simplyhired.com/job-id/osjxv7hvv3/statistical-analyst-jobs/>

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The Statistical Analyst is responsible for providing various supports including but not limited to checking data, conducting preliminary statistical analyses, replicating psychometricians' analysis, and importing statistic results. This Statistical Analyst is also responsible for assisting with and conducting research, providing help in reviewing test and score data.

**Principal Duties:**

1. Prepares, writes and executes computer programs for data cleanup and data analysis according to plans and specifications.
2. Maintains, updates and operates existing computer programs for analysis required for test projects.
3. Applies appropriate formulas to obtain required statistics for various types of analysis.
4. Maintains written documentation of all programming procedures and file structures for each project.
5. Coordinates and manages databases as required for test development activities.

This position will be fluent in SAS, especially SAS macro language. Develop and update standard SAS programs for the statistical analysis described above and output the results according to the needs of the Florida Department of Education.

**Education and Experience:**

Bachelor's Degree in mathematics, statistics, computer science or equivalent with 1-2 years experience in a similar job function required. Experience in statistical analysis preferred.

Skills, Knowledge and Abilities:

Experience with statistical packages such as SAS and SPSS required  
Strong attention to detail  
Working knowledge of testing theories desired  
Strong computer/technical skills  
Proficient in MS Excel, MS Access, and text editors (including macros)  
Effective written communication skills  
Ability to work within a team

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Grads mailing list

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**Attachments:**

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